

Minutes from the Regular Meeting
Prairie Skies Public Library District
Pleasant Plains Location
July 9th, 2024

The regular board meeting was called to order at 6 pm by Jan Davis.

Attendance:

Trustees Present: Jan Davis, Robert Butcher, Rachel Kocis, Kevin Kesselring, Jon Klepzig,
Jennifer Petefish

Trustees Absent: Diane Hatcher

Staff Present: Cindy Boehlke, Director

Visitors: none

Regular Agenda Items: The agenda was approved as amended on a motion by Petefish, seconded by Butcher. All approved.

Approve Previous Minutes: Minutes from the regular meeting held June 11th, 2024 were approved on a motion by Butcher, seconded by Petefish. All approved.

Financial Report:

Prepared and presented by Greene for June.

Submit Bills:

Bills submitted for tonight were submitted totaling \$48,235.24 Motion to pay bills was made by Butcher with a second by Klepzig.

Ayes: Davis, Butcher, Kocis, Kesselring, Petefish, Klepzig

Nay: None

Absent: Hatcher

Administrators Report: Boehlke presented the report of Library Statistics for the prior month. Boehlke provided her report of activities at the branches.

- Progress report on Summer Reading and positive comments from families.
- Boehlke was elected to the RSA Board of Directors for one year.
- Boehlke will work on records disposal with the certificate now approved.
- The library received a donation for the microfilm digitization project. We will now have approximately 30 reels available on line.
- A new cleaner was approved by the board, Ben Boehlke. Petefish made a motion to approve Ben Boehlke as a contract position as the cleaner for both locations. Second was made by Klepzig. All approved the vote.
- The solar panels are installed and running. The roofing project in Ashland has been delayed.

Committee Meetings:

The By-laws and Policy Committee met at 5:50PM tonight. They approved the addition of a Generative AI policy. Which was presented to the board.

Committee Reports:

A motion was made by Butcher and seconded by Kesselring to add the Generative AI policy to our list. All approved.

Old Business

None

New Business

A date was set for the public questions of the tentative Budget and Appropriation Ordinance for Sept. 10th at 6pm.

The Tentative Budget and Appropriations Ordinance was approved with a motion by Butcher and seconded by Kesselring. All approved.

Ayes: Davis, Butcher, Kocis, Kesselring, Klepzig, Petefish

Nay: None

Absent: Hatcher

Two policies and the by-laws were updated. The policies were the Sexual Harassment and Discrimination and the FOIA policy. The by-laws were updated in the sections that related to the duties of the secretary. A motion to approve the changes was made by Butcher, seconded by Petefish. All approved.

Executive Session

None

The meeting was adjourned on a motion by Butcher, seconded by Petefish the meeting was adjourned at 6:46pm.

The next meeting will be held August 13th, 2024 at 6:00pm in Ashland.

Respectfully submitted,

Cindy Boehlke, Director